



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
JULY 22ND, 2019
2:30 PM
MONTHLY AND ANNUAL MEETING**

Board Members

Present: Michelle Stevens, Peter Heffley, Lynn Shea, Debbie Licata, Tom Schenk, James Deuschle

Excused: Lorrei DiCamillo

Also Present: Liz Sterns, Shawn Siddall, Rachel Banas, Lauren Lysiak

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:31 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, July 15th, 2019 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

Upon motion duly made by Ms. Licata and seconded by Mr. Deuschle, the monthly meeting was switched to begin prior to the annual meeting. All in favor. Non-opposed.

- The June 24th, 2019 meeting minutes were presented for approval.

Upon motion duly made by Mr. Deuschle and seconded by Mr. Heffley the June 24th, 2019 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending June 30th, 2019 (a copy is attached hereto and made a part hereof).

- Mrs. Sterns presented information regarding the end of the year budget to actual pertaining to State Aide.

Upon motion duly made by Mr. Heffley and seconded by Ms. Licata the June 24th, 2019 financials were approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mr. Deuschle and seconded by Mr. Heffley, the Station 28 contract was approved as presented. All in favor. Non-opposed.

School Leader Report

Mrs. Banas, Mr. Siddall and Mrs. Lysiak presented the School Leader report in Mrs. Todoro's stead (a copy is attached hereto and made a part hereof).

- Mrs. Banas discussed topics pertaining to State Ed and the charter renewal process.
- Mr. Siddall relayed information regarding the ongoing interviews of potential employees to fill a few vacant teaching spots. Questions were raised by the BoT of the overall quality of the those that are applying for open positions. Over thirty interviews have taken place and administration is pleased with the outcome of the interviews.
- Mrs. Lysiak reported on social/emotional learning as well as the quest to hire a Social Worker through Best Self.
- Mrs. Sterns discussed the success over enrolling each grade K-4 with one extra students per class. A further discussion took place regarding the new Special Ed room opening this school year.

- Mrs. Stevens and Mrs. Shea's term has expired.

Upon motion duly made by Ms. Licata and seconded by Mr. Heffely, the board voted to accept another 3 year term for Mrs. Stevens and Mrs. Shea. All in favor. Non-opposed.

- Discussion regarding a potential new board member recommended by Mr. Heffley. A tour of the school will be planned in the near future for the candidate.
- Discussion regarding SPED numbers and how they relate to State Ed guidelines.

Upon motion duly made by Mrs. Shea and seconded by Ms. Licata, the monthly meeting was adjourned at 3:05 PM and the annual meeting began. All in favor. Non-opposed.

The slate of officers presented is:

Michelle Stevens- President

Lynn Shea- Vice President

Lorrei DiCamillo- Secretary

Jim Deuschle- Treasurer

Upon motion duly made by Ms. Licata and seconded by Dr. Schenk the slate of officers was approved as presented. All in favor. Non-opposed.

- The BoT continues to search for candidates to expand on board diversity to include a candidate with marketing and/or communications background.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mr. Deuschle and seconded by Mrs. Shea. The meeting was adjourned at 3:30 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS board meeting will take place on Monday, August 26th at 2:30 PM in the WBCS Administrative Conference Room.

